**WICKLOW COUNTY COUNCIL – APPLICATION FORM**

**COMHAIRLE CHONTAE CHILL MHANTAIN – FOIRM IARRATAIS**

***County Buildings,***

***Wicklow Town,***

***Co. Wicklow***

**A67 FW96**

**APPLICATION FOR THE POST OF:**



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| **TEMPORARY BEACH LIFEGUARD – SUMMER 2025** **REF: 03/2025** **PLEASE TICK BOXES TO CLEARLY INDICATE WHICH LOCATIONS YOU WISH TO BE CONSIDERED FOR:** Arklow Beach Greystones Beach Brittas Bay Beach  Wicklow Harbour Bray Beach **Closing date for Applications: EXTENDED TO THURSDAY 6TH MARCH, 2025 at 12 noon** |

**Notes:** Please return **APPLICATION FORMS** (one original plus two copies) to: Director of Services, Enterprise & Corporate Services, Wicklow County Council, County Buildings, Wicklow before the closing date of **Thursday 6th March, 2025 at 12 noon. The Application Form can be submitted by email before the closing date to** **wccrecruitment@wicklowcoco.ie** **However, the original form plus copies (hardcopy) must be forwarded as soon as possible after the above closing date. Please read attached documentation carefully before completing**.

1. Please attach original Certificates as proof of qualification to apply for the post of Temporary Beach Lifeguard. (All originals will be returned).
2. It is recommended that forms are typed and not hand written.
3. Before you return the form, please ensure the following:

(a) You have completed all sections and that you fulfil all the requirements set out in the Qualifications for the office.

(b) You have read the declaration at the end of the form and have signed your name as consent to same.

1. Please note that applicants may be shortlisted on the basis of the information supplied on this application form.
2. Canvassing by or on behalf of the applicant will automatically disqualify.
3. Applications received after the closing time/date will **not** be considered.
4. Queries may be made to the Human Resources Section, Wicklow County Council, County Buildings, Wicklow or by telephone on 0404-20159 or email wccrecruitment@wicklowcoco.ie

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| **SECTION A – PERSONAL DETAILS** |
| **Surname:** | **Forename(s):** |
| **Address:****(Notify at once in writing any change)** | **Home Telephone:** |
| **Work Telephone:** |
| **Mobile Tel Number:** |
| **Eircode:** | **Email address:** |
| **Date of Birth:** |  |

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| **SECTION B – EDUCATION, QUALIFICATIONS & TRAINING** |

**GENERAL EDUCATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Dates** | **Name of School (s)** | **Examinations Taken** | **Subject** | **Results** |
| **From** | **To** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**SWIMMING/LIFESAVING AWARDS:**

**No candidate will be offered a Beach Lifeguard post until a current Beach Lifeguard Certificate has been received by Wicklow County Council (Irish Water Safety / Royal Life Saving Society or equivalent accepted. The Award cannot be more than 2 years old and must be in date for the duration of the bathing season.**

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| **Please indicate any of the following in-date awards you currently hold and submit evidence of any in-date Awards indicated below:*** National Beach Lifeguard Awards from I.W.S. Date Obtained: \_\_\_\_\_\_\_\_\_\_\_

 Or* Royal Lifesaving Society Beachguard Award Date Obtained: \_\_\_\_\_\_\_\_\_\_\_\_

 Or* Comparable Award from other Association Date Obtained: \_\_\_\_\_\_\_\_\_\_\_\_

**If you intend to renew your Award please give details:** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**PLEASE GIVE DETAILS OF YOUR SWIMMING/LIFESAVING QUALIFICATION(S) TO DATE:**

|  |  |  |  |
| --- | --- | --- | --- |
| **YEAR OF AWARD** | **AWARDING AGENCY** | **EXAMINATION** | **RESULT** |
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| **SECTION C – EMPLOYMENT RECORD / STUDENT STATUS** |

**Please give details of your current/latest employer (if applicable).**

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| --- | --- | --- |
| **Employer:** |  | **Dates:** |
| **From** | **To** |
| **Address:** |  |  |  |
| **Nature of Business:** |  |
| **Position Held:** |  |
| **Temporary or Permanent:** |  |
| **Description of Main Duties and Responsibilities:** |
| **Reason for Leaving:** |
| * Have you any objections to Wicklow County Council contacting your current employer? Yes/ No

**Please give details of your Student Status – stating School/College Year just completed:**

|  |  |
| --- | --- |
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|  |  |

**MEDICAL HISTORY:** *Please state with dates any serious illness or disabilities. If none, say No.* |

 **QUALIFICATIONS & PARTICULARS:**

1. **CHARACTER**

Candidates shall be of good character.

1. **HEALTH**

Each candidate must be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

1. **QUALIFICATIONS**
* All candidates must be at least 17 years of age on 1st May 2025.
* On the date of the interview (or as soon thereafter) all candidates must hold as a minimum requirement, a current in date National Beach Lifeguard Award from Irish Water Safety, or equivalent, as recognised by International Lifesaving Federation (ILS), (not more than two years old and must remain in date for the season until September 2025).

**\*\*\*Original Certificates to prove the above requirements must be submitted with the Application Form. Certificates will be returned.\*\*\***

* Have knowledge of the use and care of surf rescue and other lifesaving equipment.
* Have a thorough knowledge of resuscitation (including BLS and CPR) and basic First Aid.
* Candidates will be required to undergo a practical Beach Lifeguard examination/test conducted by Irish Water Safety. The test will likely take place at Coral Leisure Swimming Pool, Wicklow Town in April/May 2025 (date to be confirmed). All applicants must attend for this examination/test. **If unable to attend on the allocated date the candidate must arrange their own examination/test.**
* The Garda Vetting process will be carried out in respect of all applicants.
1. **LOCATION:**

Lifeguards will be appointed to the Beaches in the following locations:

Bray, Greystones South, Wicklow Harbour, Brittas Bay North and South and Arklow South Beach.

1. **DUTIES**

The role of a Beach Lifeguard is to provide supervision of activities at public bathing locations in County Wicklow in order to prevent drowning accidents and to provide emergency rescue service in the case of accidents. Beach Lifeguards may be assigned to any beach during their term of employment.

Additional duties may be assigned to Beach Lifeguards by a designated person appointed by Wicklow County Council and duties may change from time to time. You will be provided with a list of duties as part of your induction training.

1. **HOURS**

Average working hours for Beach Lifeguards range from 11.00am – 7.00pm and are approximately 40 hours per week. \*Please note that hours may vary depending on requirements and/or location\*.

1. **SALARY**

€16.45 per hour gross in accordance with Circular E.L. 03/2024.

**RECRUITMENT PROCESS:**

Selection shall be by means of a competition based on an interview conducted by or on behalf of the Local Authority. Panels may be formed on the basis of such interviews.

 **Candidates at interview will be assessed and marked under the following criteria:**

* Relevant Skills & Experience
* Communication & Interpersonal skills
* Suitability and understanding of Role.

Wicklow County Council reserves the right to shortlist candidates in the manner it deems most appropriate. **Shortlisting may be on the basis of information supplied on the application form and the likely number of vacancies to be filled. It is therefore in your own interest to provide a detailed and accurate account of your qualifications/experience on the application form**. The candidates shortlisted will be invited to attend for interview. The Council will not be responsible for any expenses incurred by candidates in attending for interview.

**AUTHORISATION & DECLARATION BY CANDIDATE**

* **I hereby authorise Wicklow County Council, if necessary, to verify separately my Qualifications with any relevant bodies.**
* **I hereby authorise Wicklow County Council, if necessary, to undertake Garda Vetting.**
* **I solemnly declare that the replies to the questions written above by me to Wicklow County Council are true and complete and I have not withheld any material fact. I note that any incorrect answer given by me, or the withholding of any material facts, may result in my not being considered for employment with Wicklow County Council, or after employment, in my dismissal.**

**THE SUBMISSION OF THIS APPLICATION IS TAKEN AS CONSENT TO THE FOREGOING.**

**I, the undersigned, hereby solemnly declare all the foregoing particulars to be true.**

**SIGNATURE OF APPLICANT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Wicklow County Council reserves the right to shortlist candidates in the manner it deems most appropriate.**

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**CHECKLIST**

1. Ensure that you have completed all sections of the Application

 Form and that you fulfil all requirements for the post.

1. Attach **original Certificates** as proof of qualification to apply for this position.
2. Ensure that you have read the Declaration at the end of the form and have signed same.

Completed Application Forms together with original Certificates of qualification must be submitted to Ms Lorraine Gallagher, Director of Services, Organisational Development|HR|Corporate Directorate, Wicklow County Council, County Buildings, Wicklow, not later than **12 noon sharp on** **Thursday 6th MARCH, 2025**.

Late applications will not be accepted.